# KDMN Program Academic Catalogue

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## Korean Language Doctor of Ministry

The Korean language Doctor of Ministry (KDMN) develops leaders who effectively help congregations, mission agencies, and Christian organizations share the gospel in their unique contexts and participate in the advance of God's Kingdom on earth. It is an interdisciplinary program with three essential emphases:

- 1. The mission of God and Kingdom-oriented leadership
- 2. Global leadership studies
- 3. Cultivation of a leader's character, gifts, and strengths

As a student explores and learns in an interdisciplinary world of global leadership and intercultural relationships, they will develop competence in knowledge, skill, and character.

#### Knowledge

Integrate global leadership theories and practices with Christian theology to:

- 1. Evaluate leadership theories and practices with a Christian worldview and apply cross-cultural leadership principles and practices to Korean ministry contexts in North America and other global centers
- 2. Assess and apply global leadership concepts to your practice of Christian leadership
- 3. Formulate clearly and biblically, through dialogue with scholars, practitioners, and peers, the relationship between Christianity and culture and how your vocational leadership in a local church or other Christian institution in Korea or Canada can address this within a global context and/or perspective

#### Skill

Effectively lead and manage a cross-cultural organization in ways consistent with the Bible to:

- 1. Skillfully lead others, and show integrity as you commit to participating in the global mission of God
- 2. Wisely navigate the complexities of leadership in various cultural and institutional contexts using the Bible as your guide while also adapting how you communicate, depending on the setting
- 3. Disciple people in their institutional settings to become effective, missional agents within their own contexts and intercultural contexts

#### Character

Form (intercultural) relationships that demonstrate:

- Ethical decision-making shaped by sensitivity to the Holy Spirit's direction, personal integrity, and a commitment to servant leadership, particularly the agape principle (love of God for us and love of us for God)
- 2. Analyses and thoughtful responses to how cultural dynamics influence interpersonal communication and relationships

- 3. Discernment when adapting to and relating to people from diverse cultures
- 4. Engagement with multi-faith interactions in respectful and evangelistic ways

## Admission and Registration

To be admitted into the KDMN program, applicants normally are required to have a Master of Divinity degree with a grade point average of at least 3.0 (B average) and three years of ministry experience. Applications can be completed online on the Northwest website. Applicants are required to provide:

- 1. Official academic transcripts for undergraduate and graduate degrees
- 2. References
- 3. A personal photo
- 4. A summary of the applicant's conversion and vocational ministry experience
- 5. An application fee (\$150 CAD)

Applicants may also be considered for admission if they have at least 72 semester hours of graduate studies that include the completion of a master's degree that reflects broad-based work in biblical studies, theological studies and ministry practice. The master's degree is required to have a GPA of 3.0 (B average) and all additional courses must have received a grade of at least a B or 3.0.

### Courses

Registration for courses is completed online. Students can register for their term courses via their Northwest MyAccount, which is provided when they arrive in Canada and/or are ready to begin their program.

The terms run from September to February and March to August. Tuition is due before the start of each term.

Number	Courses	Hours
	Introduction to the Program, Development of Research Competence, &	
KDM 900	Preparation of a Dissertation Proposal	3
KDM 905	Leadership and Globalization: Global Leadership Theory and Its Practice	
	Within a Christian Frame of Reference	3
KDM 906	A Biblical Theology of Kingdom Leadership Serving the Mission of God	3
	Global and Cross-Cultural Dimensions of Christian Leadership &	
KDM 907	Leadership Development	3
KDM 908	Global Leadership and Spiritual/Ethical Formation	3
KDM 909	Biblical Theology, Boundary-Crossings, and the Missio Dei	
Or		3
KDM 913	Pastoral Counseling in Global Context	
KDM 910	Global Leadership, Religious Values and the Marketplace	3
KDM 911	Global Leadership and Communications	
Or		

KDM 914	Biblical Theology in Context	3
KDM 920	Global Leadership Issues I: Mentoring, Coaching, and Equipping	3
KDM 921	Global Leadership Issues II: Power, Conflict, Governance, and Staffing in Global Leadership Contexts	3
	Total semester hours:	33
	Thesis Project	
KDM 945	Thesis Project Seminar I	3
KDM 946	Thesis Project Seminar II	3
	Total semester hours:	6
	Extensions	
KDM 952	Thesis Project Extension: If candidates do not complete their thesis project by the end of their respective program they automatically are registered to continue in KDMN 9521 (November) or KDMN 952b (May) for an additional year.	0
	Total program credit hours:	39

# KDMN 900 - Introduction to the Program, Development of Research Competence, and Preparation of a Dissertation Proposal

All students admitted to KDMN take this course as their initial course in the program. During the seminar, the participants review the program philosophy of this Global Leadership curriculum and its sequence, complete a module in KDMN research methods, become familiar with the dissertation process which results in the development of a proposal, and are introduced to various learning competencies necessary for successful completion of the program (e.g. the writing and evaluation of case studies, development of mentored learning projects, etc.). An orientation to western educational standards and academic process is included, particularly as these relate to adult learning. And finally, candidates explore issues of cultural memory and self- categorization as they gain exposure to cross-cultural relational issues related to global Christian leadership. This course is taught over three different teaching sessions (October, April and October) in the program.

본과목은 KDMN 과정입학생들이처음듣게되는과목입니다. 과목중에 진행되는세미나에서 본과정이 글로벌리더십 커리큘럼을 현재의 형태로 구성하게된 바탕이 되는 철학을 점검합니다. 또한 KDMN 과정의 연구 방법론에 대한수업을 듣게되며, 과정을 성공적으로 마치는데 필요한다양한 학습 역량들에 대해서 소개합니다. 서구사회의 교육 기준과 학문 진행에 대하여 안내해 드리되, 특히 성인교육에 관련된 부분을 안내해 드립니다. 마지막으로 학생들은 교차문화적 이슈들과 글로벌 크리스천 리더십과 관련된 교차-

문화적 이슈들을 접하게 됨에 따라 발생하는 자기-범주화와 문화적 기억 (혹은 기억문화)에 대한사항들을 탐구하게됩니다. 또한본과목을 통해서 학생들은 논문(소논문프로젝트)의 프레씨와 제안서를 만들게됩니다.

# KDM 905 - Leadership and Globalization: Global Leadership Theory and its Practice within a Christian Frame of Reference

Students evaluate the philosophy and theoretical foundations of Christian leadership and global leadership. They explore different ideas of what it means to be "global" and "Korean" within a Christian context. They consider the impact of globalization on the nature and practice of leadership, with some evaluation of these ideas from a Christian perspective and the nature and purpose of the Church. Some focus will be placed on evaluating how global leadership theory and practice can enhance the local church and Christian agency praxis. In addition, two or three current and challenging aspects of globalization will be discussed with a view to discerning what difference global Christian leaders can make in shaping and dealing with such issues.

본과목에서학생들은기독교적리더십의철학과이론적기반을평가하고,더나아가글로벌상황으로 적용하도록한다. 기독교맥락안에서 "글로벌"하며 "한국적"인 것이 어떤의미 갖는지 다방면으로 탐구한다. 세계화가리더십의본질과실천에어떤영향을주는지를살펴보고,기독교적관점과교회의 본질과목적의 관점에서 이 기념들을 평가하도록한다. 글로벌리더십의 이론과실천이 어떻게 지역 교회와 기독교기관들의 발전에 기여 할수 있는지를 평가하는데 관심을 둔다. 또한 세계화로 인한 도전들이 무엇인지를살펴보고, 기독교지도자들이 이러한 이슈들을 어떻게 이해하고 극복할수 있는지를다룬다.

#### KDM 906 - A Biblical Theology of Kingdom Leadership Serving the Mission of God

Jesus' teaching regarding the Kingdom of God has universal scope and application. The assembly that he announced (Matthew 16:18) would include all nations. This course explores how the universal principles and values of Kingdom leadership interface with Global Leadership theory to advance the Great Commission (Matthew 28:19-20). The goal is to express a theology of Kingdom leadership that can function well within the challenges of globalization and global leadership. Several Christian leadership theories being discussed in North America and Korea will be evaluated in the light of the biblical theology of Kingdom leadership and Global Leadership theory. Students will evaluate their understanding of Christian leadership so that its expression is consistent with biblical principles and contextualized in ways that truly represent a Kingdom and globally aware leadership paradigm.

하나님 나라에 대한 예수님의 가르침은 보편적 범위와 적용이 있다. 예수님이 선언하신 모임 (마 16:18)은 모든 나라를 포함하고 있다. 본과정은 하나님 나라의 리더십의 보편적 원칙과 가치가 어떻게 글로벌리더십이론과 연계되어 지상명령 (마28:19~20)을 발전시키는지를 탐구한다. 세계화와 글로벌 리더십의 도전속에서 잘 기능할수 있는 하나님 나라의 리더십의 신학을 표현하는 것을 목표로 두고 있다. 북미와 한국에서 논의되고 있는 여러 기독교 리더십이론들은 하나님 나라의 리더십의 성경 신학과 글로벌리더십이론에 비추어 평가될 것이다. 학생들은 기독교리더십에 대한 자신의 이해가 성경적인 원리들과 일치하며, 하나님의 나라와 세계화된 현실을 인식하고 있는 리더십 패러다임으로 상황화 된 방식으로 표현이 되었는지를 평가하게 될

것이다.

#### KDM 907 - Global and Cross-Cultural Dimensions of Christian Leadership and Leadership Development

Leadership functions according to the values and expectations of culture. Different cultures give rise to diverse expressions of leadership. Leaders who minister cross-culturally need to understand both how their own culture shapes their leadership style and how that orientation is perceived and evaluated within other cultures. They must also learn how to lead effectively in multicultural contexts with flexibility and accommodation to a variety of cultural expressions.

This course seeks to highlight competencies for effective leadership in culturally diverse contexts incorporating insights from cross-cultural communication theory and exploring how culture shapes organizational and management leadership styles. A special focus will be on empowering emerging leaders to navigate cultures in an effective and sensitive manner. For the Christian leader, all of these cultural considerations occur within a framework that is informed and shaped by values and principles of Kingdom leadership.

리더십은각문화의가치와기대에따라다르게이해가된다. 문화적차이에따라다양한리더십형태가 표현된다. 교차문화권에서 사역하는 리더들은 자신의 문화가 어떻게 자신의 리더십스타일을 형성하며, 다른 문화권 내에서 자신의 성향이 어떻게 인식되고 평가되는지를 이해해야 한다. 또한 다양한문화적 표현에 대해 유연성을 갖고 배려 하며 다문화 환경에서 어떻게 효과적으로 리더십을 발휘해야 할지를 배워야 한다. 이 과목은 문화적으로 다양한 맥락 가운데서 효과적인 리더십 발휘를 위한 역량에 중점을 두고자 한다. 이를 위해 교차 문화간 의사 소통 이론을 사용하며, 어떻게 문화가 조직 및 경영 리더십스타일을 형성하는지를 탐구한다. 그러하기에 본과목은 지도자들이 효과적이고 민감한 방식으로 문화를 탐색 할수 있는 역량을 키우는데 초점을 둔다. 왜냐하면 기독교지도자가 문화적으로 고려해야 하는 모든 것들은 하나님 나라의 리더십의 가치와 원칙에 따라 형성되는 구조 안에서 고려 되어야 하기 때문이다.

#### KDM 908 - Global Leadership and Spiritual/Ethical Formation

Global leadership intersects with various personal dimensions of leadership, and this course promotes the spiritual and ethical development of Christian leaders with a view to their development as global leaders. Building on this "interior" awareness, a global Christian leader has the ability to stimulate the spiritual and ethical formation of a congregation or faith agency through effective and informed leadership. This includes developing an empathetic understanding of another's culture while retaining a firm grasp of personal ethical commitments. Examples of global Christian leaders who demonstrate good ethical and spiritual practices in diverse cultural contexts will be the focus of several case studies (e.g. the issue of bribery in cross-cultural contexts).

글로벌리더십은리더십의개인적측면을포함하고있다. 본과목은크리스찬지도자의 영적, 도덕적 성숙을 도모함으로써 글로벌리더십을 계발하는데 기여하게 될 것이다. 글로벌 크리스찬지도자는 이러한 "내면적" 의식에 기초하여 교회 공동체나 기독교단체의 영성 및 도덕성 형성을 도모하면서 효과적이고 현명한 리더십을 발휘하게된다. 여기에는 개인적윤리적신념을 굳게지키면서 타문화에 대한 적극적인 이해를 추구하는 것이 포함된다. 다문화 맥락에서 모범적인 윤리적, 영적 실행을 보여주는 글로벌 크리스찬 지도자들의 체험에 근거해(타문화 맥락에서 발생할수 있는 뇌물수수등) 다양한 사례를 연구하게 될 것이다.

#### KDM 909 - Biblical Theology, Boundary-Crossings, and the Missio Dei

Candidates consider the accounts in the ACTS narrative that describe how early Christian leaders dealt with cultural change driven by the Holy Spirit. How does a Christian leader's understanding of the Missio Dei and the transforming work of the Holy Spirit provide a theological basis for personal and institutional change? What is the appropriate role of global Christian leaders in seeking and implementing globally appropriate changes within such an institutional culture? To what extent should a global Christian leader be a catalyst for institutional change? And how does a global perspective shape the nature, scope, and mandate for such changes? This will include more exposure to cross-cultural relationship building and communication because trust is essential for managing change well.

학생들은초기기독교지도자들이어떻게성령에의해추진되는문화적변화에대처했는지를설명하는 사도행전을살펴보게된다. 다음과같은 질문들을 고려하게된다. 기독교지도자의 "하나님의 선교"(Missio Dei)에 대한이해와성령의변화시키는사역이어떻게개인적, 제도적변화의신학적기초를 제공하는가? 그러한제도적문화안에서세계화의현실에 맞는 적절한변화를추구하고 실행하는데 있어 글로벌기독교 지도자들의 적절한역할은 무엇인가? 글로벌기독교지도자는어느 정도까지제도적변화의촉매제가되어야 하는가? 그리고어떻게세계화의관점이그러한변화에대한 본질, 범위, 그리고의무에 영향을주어야할까? 여기에는변화에 대처하게위한신뢰가필수적이기 때문에 문화간관계구축과소통에 대한연구를 더 많이 포함될것이다.

#### KDM 910 - Global Leadership, Religious Values and the Marketplace

Participants examine carefully the influence of Korean religious values upon leadership theory and practice. Confucianism, Buddhism and Daoism dominate the religious scene in Korean culture and global Christian leaders must understand how the values of these religions have shaped leadership within Korean culture. The particular focus of this course, however, is upon a theology of leadership, work and evangelism that enables global Christian leaders to express biblical values in their workplaces in ways that encourage their peers to explore Christianity.

본과정참가자들은리더십이론과실제에대하여한국의전통종교가끼친영향을면밀히검토합니다.유교,불교,도교는한국문화안에서전통종교를지배했는데,기독교지도자들은이러한전통종교들이한국문화안에서어떻게그들의리더십을형성했는지이해해야합니다.그렇지만본과정의핵심적인초점은지도자들이글로벌크리스천리더십의신학을확립하는데있습니다.그리하여크리스천지도자들이그들의사역의현장에서기독교를전파하며성경적가치를표현할수있도록하는데있습니다.

#### **KDM 911 - Global Leadership and Communications**

One of the greatest challenges in the practice of global Christian leadership concerns verbal and written communications. The language barriers can be substantial, requiring the employment of translators and other supports. This course leads participants to consider ways to preach, communicate vision, communicate with staff, and communicate with supporters in a global context. The employment of media in the service of good communication cross-culturally will be explored as well.

글로벌기독교리더십의실천에서가장큰도전중하나는구두및서면소통이다. 언어 장벽은 상당할 수 있으며, 번역가및기타지원을필요로한다. 이과정은참가자들이글로벌맥락에서설교, 비전소통, 직원과의소통, 지원자들과의소통 방법을 고려할 것이다. 문화적으로 좋은 소통을 위한 미디어의 사용도 함께 모색될 것이다.

#### KDM 912 - Christian Leader as Global Theologian

In this course students will have the opportunity to engage with and formulate a clear biblically- based dialogue with scholars, practitioners and peers with respect to the relationship between Christian theology, Christian leadership, and culture. The implications of selected recent, significant developments in global theologies will be considered and evaluated in terms of a Christian leader's understanding of the gospel and its presentation in a multi-cultural and multi-religious context. Students will also have an opportunity to enhance their vocational leadership competence in local churches or other Christian institutions in which they serve, whether in Korea or Canada while addressing this issue from a global perspective on theological reality.

본과정에서 학생들은 기독교신학, 기독교적리더십, 그리고 문화사이의 관계 관하여 학자들, 목회자들, 그리고 학우들과 성경에 근거한 대화를 하게 될 것이다. 최근 글로벌 신학의 발달의 영향을 살펴볼 것이다. (특히신학적 방법론, 신론, 기독론에 관련된) 이러한 글로벌신학의 발달은 또한, 기독교 지도자들의 복음에 대한 이해와 다문화와 다종교의 맥락속에 제시된 복음의 내용들에 의해서 평가 될 것이다. 더 나아가 학생들은 한국 또는 캐나다 내에 섬기는 지역 교회와 기관에서 자신의 지도자적인 역량을 향상할수 있도록 하며, 동시에 신학적실제에 대한 글로벌적인 관점 내에서 이 쟁점을 다루고자 한다.

#### KDM 913 - Pastoral Counseling in Global Context

This course studies pastoral counselling in a global context. It explores how pastoral counseling is affected by globalization on individuals and the cultural diversity that characterizes church congregations. For example, the tension between Christianity and culture can create considerable anxiety within Christians as they seek to cope with rapid change, new ethical dilemmas, and the challenges of poverty or wealth.

이과목은'글로벌상황에서목회상담'을연구하는목회학박사과정의과목이다.특히,특성화된개교회 성도 개인의문제들과문화적다양성,세계화의영향에의해목회상담이어떤영향을받는지를 탐구한다. 이를테면,기독교와문화간의긴장은급속한변화,새로운윤리적갈등,그리고빈곤이나부의도전에 대처하고자하는그리스도인안에서상당한불안이야기될수있다.

#### KDM 914 - Biblical Theology in Context

This course considers some key theological themes in relation to biblical theology. Key theological concepts—creation and temple; sacrifice and worship; covenant and the people of God; messianism and Christology; ecclesiology and eschatology; and the Trinity—constitute the backbone of the Protestant theology. Although neither Old or New Testament are written as dogma, such key theological themes have been established throughout church history. They were largely based on biblical texts and became the foundation for the Christian theology, faith, and practice.

본과목에서는, 주요신학적개념들을성경신학이라는 관점에서 살펴보게된다. 창조와성전; 제사와 예배; 언약과하나님의 백성; 메시야니즘과기독론; 교회론과종말론, 삼위일체같은신학적주제들은 개신교 신학의주요뼈대를이루고있다. 신-구약성경이교리를위해서작성된책은아니라하더라도, 이같은신학적 주제들은 여러 성경본문을 근거로 하여, 교회의 역사속에서 체계적으로 정리되어져 왔으며, 현대 기독교회의 신앙과 신학, 그리고 신앙적 삶의 근간을 이루고 있다.

#### KDM 920 - Global Leadership Issues I: Mentoring, Coaching, and Equipping (Mentored Course, Context-Based)

Within North America, mentoring and coaching have become key components in the development and equipping of leaders. In this course, students consider the use of mentoring and coaching in the development and equipping of global Christian leaders. Current practices are discussed and evaluated. It builds on the assumption that leaders develop leaders. The primary outcome is the conviction that global Christian leaders have a responsibility to train other global leaders.

Specifically, students discern how to train believers to be effective missional agents in their church, family, community, and vocational settings.

북미에서 멘토링과 코칭은 리더를 개발하고 준비 하는데 있어 핵심 요소가 되었다. 이 과정에서 학생들은 글로벌기독교리더의 발전과 준비됨에 있어 멘토링과 코칭의 활용을 고려하게된다. 현재의 진행되고 있는 여러 이론들이 논의되고 평가된다. 그것은 리더가리더를 발전시킨다는 가정에 기반을 두고 있다. 글로벌기독교 지도자들이 다른 글로벌 지도자들을 훈련시킬 책임이 있다는 확신에서 시작한다. 구체적으로 학생들은 교회, 가족, 지역사회, 직장 환경에서 효과적인 선교사가 되기 위해 성도들을 훈련시키는 방법을 분별하게 된다.

# KDM 921 Elective - Global Leadership Issues II: Power, Conflict, Governance and Staffing in Global Leadership Contexts (Mentored Course, Context-Based)

Participants explore and define healthy, effective global Christian leadership practices related to power, conflict, governance and staff development. Cultural perceptions substantially shape how these factors will be handled in context so that Christian values are expressed consistently.

Again, the universal principles of Kingdom leadership and their application to specific cultural contexts and organizational challenges will be evaluated in reference to these issues.

학생들은권력, 갈등, 정치 및 직원개발과관련된건강하고효과적인글로벌기독교리더십이론들을 연구하고 정의하게된다. 문화적인식은기독교적가치가일관되게표현될수있도록이러한요소들이 문맥에서 어떻게 다뤄질 것인지를 실질적으로 형성한다. 하나님 나라의 리더십의 보편적 원리들과 특정한문화적 맥락과 조직적도전에 대한 그들의 적용은 이러한 쟁점들을 참고하여 평가될 것이다.

#### KDM 945/946 - Thesis Project Seminar I and II

In these courses, individual students are assigned Thesis Project advisors. Under the supervision of the appointed advisors, students revise their Thesis Project proposals for the Korean DMin Thesis Project Committee approval process. Once students get approval for their proposals, they proceed to write their Thesis Project with the support of the advisor. The support provided includes guidance regarding research methods, proper use of data,

developing the project's argument, discerning good resources, employing proper formatting, and preparation for the oral defense. In these courses, students also review their progress on their Intercultural Development Plans from the KDM 900 course.

KDM 945-946 과목에서 졸업 논문프로젝트 (KDMN Thesis Project) 지도교수가 지정됩니다. 논문 프로젝트 지도교수의 지도를 받아 학생들은 KDMN 논문프로젝트 제안서를 수정하여 KDMN 논문 프로젝트 위원회의 승인 절차를 준비합니다. 제출한 제안서가 위원회의 승인을 받게 되면, 학생들은 지도교수의 도움을 받아 논문프로젝트를 작성합니다. 지도교수는 연구 방법론, 자료사용법, 논증의 구성, 자료선정, 논문 양식 등에 관한 안내를 하게 되며, 구술 시험에 필요한 조언을 합니다. 또한 본 과목에서는 KDM 900 과목에서 시행하였던 다문화수용성플랜 (Intercultural Development Plan) 을 돌아보고 평가합니다.

#### KDM 952 - Thesis Project Extension

If students do not complete their KDMN thesis project by the end of KDM 946 Thesis Project Seminar II (the 5th semester of the program), they must register for KDM 952 Thesis Project Extension to continue their writing. KDM 952 registration has four segments: KDM 952a, KDM 952b, KDM 952c, and KDM 952d. By registering each segment consecutively - semester by semester - a student may extend one's thesis project for up to two years. If a student fails to register each semester (consecutively in KDM 952a, b, c, and d), they will be considered to have:

1) withdrawn from the program, OR 2) be intending to graduate with the Diploma in Doctoral-Level Christian Ministry Studies.

목회학 박사과정의 모든수업을 마친 상태에서, KDMN 논문 세미나 II (KDMN 946 Thesis Project Seminar II) 과목이 종료되는 5 차학기 말까지 논문 프로젝트가 완결되지 않았을 경우, 학생들은 논문 학기 연장 과목(KDM 952 Thesis Project Extension)을 등록해야합니다. 논문 학기 연장 등록(KDMN 952)에는 네 개의 클라스가 있으며 (952a, 952b, 952c, 952d), 6 차학기부터 매학기하나씩 등록할수 있습니다. 논문 학기 연장은 952a, 952b, 952c, 952d 를 학기별로 연속적으로 등록해야 하며, 논문 프로젝트가 완결되지 않은 상태에서 연장 등록이 중단될 경우, 자퇴 또는 목회학 박사과정 수료 졸업 희망자로 간주됩니다.

### Tuition and Fees

Fees	Amount (CAD)
Application*	\$150
Tuition Deposit**	\$1000
Tuition per credit hour (a typical semester is 9 credit hours)	\$600/credit hour

Library/Technology	\$120/annually
Graduation*	\$200

- \* Non-refundable, one-time fee
- \*\* Once a person has been (1) accepted into the KDMN program, (2) has been granted a study permit by Immigration Canada, (3) has arrived in Canada, and (4) has registered for their first term courses, then the tuition deposit will be applied toward that term's tuition. If the person is denied a study permit by Immigration Canada, the tuition deposit will be refunded in full.

To qualify for a tuition deposit refund, the following is required:

- Provide the <u>Northwest Registrar's Office</u> with official documentation showing that (a) they applied
  to Immigration Canada for a study permit within 30 days of the date of their letter of acceptance
  from Northwest, and (b) they were denied a study permit by Immigration Canada; and
- 2. Request the refund within one year of the date of their letter of acceptance from Northwest.

In all other circumstances, the tuition deposit is not refundable. Northwest complies with provincial government regulations regarding the consumer protection of applicants 'deposits.

Tuition rates are subject to change annually.

## **Graduation Requirements**

To be eligible for graduation, students must complete eleven courses (33 credits) with a grade point average of at least 3.0 plus a thesis project and oral examination (6 credits) with a minimum grade of B-. The program will appear on the student's transcript as Doctor of Ministry in Global Christian Leadership (Korean).

In order to graduate, students must complete an <u>Application for Graduation</u> prior to the application deadline. There is a \$200 graduation fee, which is payable upon submission of this form. There will be an additional \$50 fee for applications past that date. Once the form is filled out and submitted to the Registrar's Office, the Registrar will do a program audit to determine program completion. Please note it is the responsibility of the student to ensure that they have completed all program requirements prior to the date of graduation.

Final grades will not be available in any official form until all financial accounts are paid. No telephone, email, or over-the-counter requests for grade information will be accepted by the Registrar's Office. Once accounts are paid, academic transcripts can be requested via the <u>Academic Transcript Request</u> form. Note the posted fees for transcripts.

## Learning Resources

#### On Campus

Since renovating and expanding its offices, Northwest has started to build its own Korean language resource library, which all students are welcome to use. Also, while on campus, students can access the TWU library, which has approximately 350 Korean language volumes in its collection. These texts primarily focus on a Christian worldview.

#### **DBPia**

A large, top-rated Korean language information portal for academic journals, articles, theses, and other such content. It provides access to 4,000+ journals and 3,580,000+ articles in the areas of humanities, history, philosophy, religious studies, theology, sociology, politics, education, media studies, psychology, literature, and interdisciplinary studies. <u>Click here</u> to access these resources.

#### **National Digital Library**

A collection of the Republic of Korea's intellectual and informational resources. Documents that do not conflict with copyright restrictions can be viewed and printed free of charge. <u>Click here</u> to access these resources.

#### **KTINOS**

The Institute of Korean Theological Information Network Service provides an index and abstract database of Korean theological and religious publications. <u>Click here</u> to access these resources.

#### **Korean Bible Society**

This website provides a history of Korean language Bible translations, as well as access to various translations, dictionaries, glossaries, and useful content. <u>Click here</u> to access these resources.

#### **RISS**

The KERIS Research Information Service Systems provides access to journals, theses, books, etc. on various topics. Subject-specific sections and searches are available. <u>Click here</u> to access these resources.

#### **EBSCO** Religion and Philosophy Journal Collection

A comprehensive collection of theology and philosophy journals, articles, and magazines that span over 100 years. Topics covered are biblical studies, religious history, world religions, major denominations, epistemology, political philosophy, philosophy of language, moral philosophy, and the history of philosophy.

Although this collection of journals and eBooks primarily is an English, German, and French language resource, KDMIN students who have sufficient language proficiency may benefit from access to this content. <u>Click here</u> to access these resources.

#### **EBSCO Religion eBook Collection**

A large e-book collection with over 9200 titles ranging from introductory texts for undergraduate students to complex works for advanced scholars. Most relevant areas covered in the collection for our students are biblical studies, theology, practical theology, philosophy and ethics, religious history, Christian denominations, Judaism, and world religions.

Although this collection of journals and eBooks primarily focuses on English, German, and French language resources, KDMN students with sufficient language proficiency may benefit from access to this content. <u>Click here</u> to access these resources.

### Academic Progress Review

#### **Reviewing Academic Progress**

Northwest's Registrar reviews the academic progress of students at the end of each term. Reviews take into account the cumulative GPA of students and assess student progress according to the following criteria:

- 1. A GPA equal to the graduation requirement for the KDMN program (3.0 GPA for course work and B-for the thesis project). This includes any courses transferred into the program.
- 2. Students with provisional admission similarly must achieve a minimum 3.0 GPA for any additional courses required.

Northwest's Registrar will notify the KDMN Program Director and Co-director if a student is below the minimum GPA requirements, who will use the following criteria to determine the next course of action:

- 1. How far below the GPA requirement is this student?
- 2. How far along in the program is this student?
- 3. Has there been any instance of academic dishonesty by this student?

#### **Academic Probation**

With the above in view, if Academic Probation is determined to be the best course of action, the primary goal will be to restore students to academic success and to help them maximize their learning and growth. At the same time, Northwest sees it as a point of institutional integrity to not permit further registrations and collect further tuition fees from students who are not demonstrating the ability to complete the KDMN program successfully. Possible measures to take with students who are struggling to flourish academically are as follows:

- 1. Repeat the course(s) affected
- 2. Take additional course work
- 3. Restrict their level of enrolment to help them carry an academic load within the limits of their own schedule and abilities
- 4. Require students to step out for at least one course cluster, and in some cases, not allow any further registration if a student has a poor academic track record (including a GPA significantly below the graduation requirement, such as more than 1 full point below the requirement) or has shown to be academically dishonest (e.g. has committed plagiarism).

In the case of a failed thesis project, once the processes outlined in the Thesis Project Manual for remediating core issues are exhausted, there is no further means available to the student for completing the program.

Once a course of action is determined, an interview with the student will occur and a letter will be placed in the student's file in order to keep a record of this meeting.

Note: Students on Academic Probation may not be eligible for financial aid.

### Non-Academic Appeals

For disputes related to non-academic matters, students are encouraged to first speak to those involved directly in the hopes of resolving the issue privately. However, this is not always possible or safe. In such cases students may bring the matter to the Dean of Students, who will work with the parties involved to find resolution. For matters related to bullying, harassment, and sexual harassment, please see the "Bullying, Harassment and Sexualized Violence Policy" in the student handbook.

## KDMIN Forms (Quick Links)

Pre-Application Form
Confirmation of Enrollment
Intent to Withdraw
Graduation Form
Change of Program
Academic Transcript Request